

Ready-to-Publish PDF File Submission Specifications

PERFECT BOUND TRADE PAPERBACK BOOK
WITH FULL-COLOR INTERIOR

This guide is for ready-to-publish (print-ready) PDF file submissions of perfect bound, trade paperback books with full-color interiors. This program is intended for those with extensive knowledge in graphic design and book layout. ***Your book's files will print in the exact manner as you submit them; however, minor formatting changes may occur so that your files meet our submission requirements.***

To achieve the book that you envision, it is important to submit your final book in a fully formatted PDF file using the guidelines below with all fonts and images embedded.

File Review

Please note that we review book files during the submission process as well as during the actual proof-printing process. Additionally, our production staff performs periodic proof checks during routine manufacturing. Some issues not obvious during submission arise during printing. We make every effort to identify potential printing problems during the submission process; however, we may reject a book at any time. Due to our unique printing model, common issues that may cause book rejection include:

- Mismatching book title on cover, spine, interior and/or metadata (the title information entered in your Edit Book Panel)
- Inconsecutive page numbers
- Book not beginning on page one or another logical number
- Inconsistent orientation of book pages
- Upside down images or images/text designed in such a way that they appear as a printing error (for example, text or artwork running off the page)
- Excessive blank interior pages not indicated as intentional (for example, by placing "Notes" before the blank pages)
- Inconsistently positioned headers from page to page

Trim Sizes

Final trim sizes must be:

- At least 4" in width and 6" in height
- No larger than 8.25" in width or 10.5" in height

The order of the trim size should always read as width in inches x height in inches of the final book, whether it be a landscape or portrait format. *If you wish to purchase our hardcover upgrade option at any time, your book's trim size will need to be 5.25" x 8", 6" x 9", 7" x 10", 8.25" x 8.25" or 8.25" x 6" in order for it to be properly formatted to a hardcover version.*

Minimum and Maximum Page Counts

The minimum page count for full-color books is 24 and the maximum is 250. For full-color books more than 8" in width, the maximum page count is 212. Your book's final page count must be an even number as all books will start on a right-facing page and end on a left-facing page. Please place all page numbers in the outside margins.

Creating Your Book Block

The interior pages of a book are commonly referred to as the book block and should be formatted to the exact final trim size of the book. It should also be submitted as a single PDF file with one text page per PDF page.

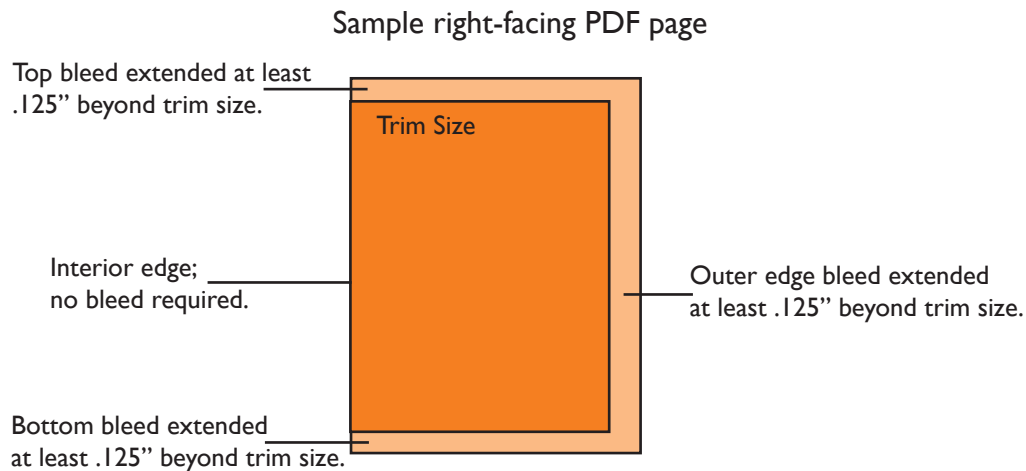
Margins

We require that all live text and graphic elements be at least .25" inside the trim and recommend an outside margin of .5". Inside margin requirements are as follows:

Pages	Minimum Inside Margin
Up to 150	.375"
151 to 250	.75"

Bleed

If the images are intended to bleed to the edge of the book block, ensure that they extend at least .125" beyond the final book's trim size from all edges to accommodate the full bleed area. Remember that all live elements must be at least .25" away from the trim lines. **Note: Images will not bleed across the middle of the book. If your book is set-up for them to do so, there may be a small white line in the book's gutter.*



Images and Fonts

Any images intended to be included in the final book may be submitted in CMYK or RGB. All images should be sized at 100%, flattened to one layer, and placed in the native document at a resolution of at least 300 DPI. We will process images under 300 DPI upon request, however, cannot guarantee the print quality of these low-resolution images. Files with extremely low-resolution images may be rejected. Embed all images and fonts in the PDF file.

ISBN

Please add the book's ISBN to your PDF file before submitting it. This will maintain the integrity of the file and ensure proper placement and font selection.

Saving Your PDF

To view our recommended methods for saving your PDF using the PC Versions of Adobe Acrobat, visit the appropriate link below.

[Adobe Acrobat Version 5 and below](http://www.booksurgepages.com/Downloads/TwoStepstoPDFv5.pdf) (www.booksurgepages.com/Downloads/TwoStepstoPDFv5.pdf)

[Adobe Acrobat Version 6](http://www.booksurgepages.com/Downloads/TwoStepstoPDFv6.pdf) (www.booksurgepages.com/Downloads/TwoStepstoPDFv6.pdf)

[Adobe Acrobat Version 7](http://www.booksurgepages.com/Downloads/TwoStepstoPDFv7.pdf) (www.booksurgepages.com/Downloads/TwoStepstoPDFv7.pdf)

[Adobe Acrobat Version 8](http://www.booksurgepages.com/Downloads/TwoStepstoPDFv8.pdf) (www.booksurgepages.com/Downloads/TwoStepstoPDFv8.pdf)

Resources

We strive to provide clear, concise specifications for our PDF submission programs.

Because PDF files may be created to meet our specifications in a variety of ways using numerous types of programs, we do not provide technical support for our PDF submission programs.

For assistance in creating your book files, consult your software's documentation.

If you have any questions regarding our submission specifications, please contact us.